

Tips for Spotting Fraudulent Eligibility Documentation

FONT SIZE	Look for varying font sizes, the appearance that text was whited out and typed over
TAXES	Taxes have not been taken out
YTD AMOUNTS	Year-to-date totals not adding up
WRONG ADDRESSES	Young adult or Employer addresses are wrong, inconsistent, or do not exist
MISSPELLINGS	Misspelled names, employer names, addresses, etc
INCONSISTENCIES	Pay attention to any information that may have changed from paystub to paystub, i.e., employee ID#, employer address
OTHER FRAUDULENT DOCS	Majority of the fraudulent docs submitted are paystubs. However, YAs have turned in forged school attendance records, grade reports, and DVFs. Please stay vigilant in reviewing ALL DOCUMENTS THOROUGHLY.

As soon as you suspect documentation may be fraudulent...

- **CALL THE EMPLOYER, SCHOOL, OR ORGANIZATION TO CONFIRM EMPLOYMENT OR PARTICIPATION!**
- Email fraudulent docs to Bridges Supervisor/Regional Coordinator for review and include a summary of events
- Regional Coordinator will review, follow-up with Bridges Team for any additional info, if needed, then email the Bridges Program Manager with a summary of events and attach the fraudulent docs
- Bridges Program Manager will review and email the fraudulent docs, summary of events, and recommended termination date to ODJFS Bridges Manager (Cc: RC and ODJFS PD) for approval of ODJFS Discretionary Termination of YA. **NOTE: YA termination date will be date fraudulent documentation was submitted, unless otherwise specified.**
- Once approved for ODJFS Discretionary Termination, Bridges Liaison/Supervisor must:
 - Notify YA and issue Notice of Termination (NOT)/State Hearing Rights. In the NOT comment box, describe why the YA is being terminated (Example Description: *Upon review of recently submitted paystubs for employment eligibility, it was identified they had been altered as evidenced by comparing to prior submission of documentation for same employment. The year-to-date totals did not add up correctly, the pay period dates look to have been whited out and typed over, and when called to verify employment was notified YA had left this job 3 weeks ago.*)
 - Provide the YA with the Bridges Transition Plan Resources Form to inform the YA of community resources that may be of benefit to the YA
 - Follow Case Closure Guide and be sure to provide detailed events in the Case Closure Summary
- **Per Bridges OAC 5101:2-50-03(L)**, a YA who is terminated for falsified documentation may reapply for Bridges sixty calendar days from the mailing date of the Notice of Termination or the date of the state hearing decision, if the YA files an appeal.

Fraudulent Documentation Examples

Summary		Description	Current Amount
		Gross Pay	1,539.2
		Total Taxes	300.2
		Total Deductions	0.0
		Net Pay	1,238.9
Total Hours Worked			
	Period Begin Date	05/01/2022	Period End Date
			05/14/2022

Earnings Statement

Period Beginning: 04/03/2022
 Period Ending: 04/09/2022
 Pay Date: 04/15/2022

Earnings Statement

Period Beginning: 03/27/2022
 Period Ending: 04/02/2022
 Pay Date: 04/01/2022

- ✓ Pay Date is prior to end of pay period
- ✓ Font is inconsistent

Earning	1 st Paystub	Hours	Rate	Current	YTD
\$414.00		36	11.50	\$414.00	\$575.00
Gross Pay				\$414.00	\$575.00

Deduction	Current	YTD

- ✓ No taxes taken out when there should be
- ✓ YTD amounts not adding up correctly

Earning	2 nd Paystub	Hours	Rate	Current	YTD
\$508.3		44.2	11.50	\$508.30	\$669.30
Gross Pay				\$508.30	\$669.30

Fraudulent Documentation Examples

1st Paystub

Earnings	Rate	Hours/Units	Current Period	Year To Date
Dept Rates Regular	17.00	81.00	1377.00	4551.75
Training - HW	17.00	0.00	0.00	952.00
Gross		81.00	1377.00	5503.75

2nd Paystub

Earnings	Rate	Hours/Units	Current Period	Year To Date
Weighted OT	27.75	0.00	0.00	90.19
Dept Rates Regular	18.50	49.00	906.50	13033.28
Holiday Worked	27.75	9.00	249.75	471.75
Training - HW	18.50	0.00	0.00	64.75
Gross		58.00	1156.25	13659.97

✓ YTD amounts not adding up

Classes

- ✓ Altered grade report
- ✓ Grades and % not congruent

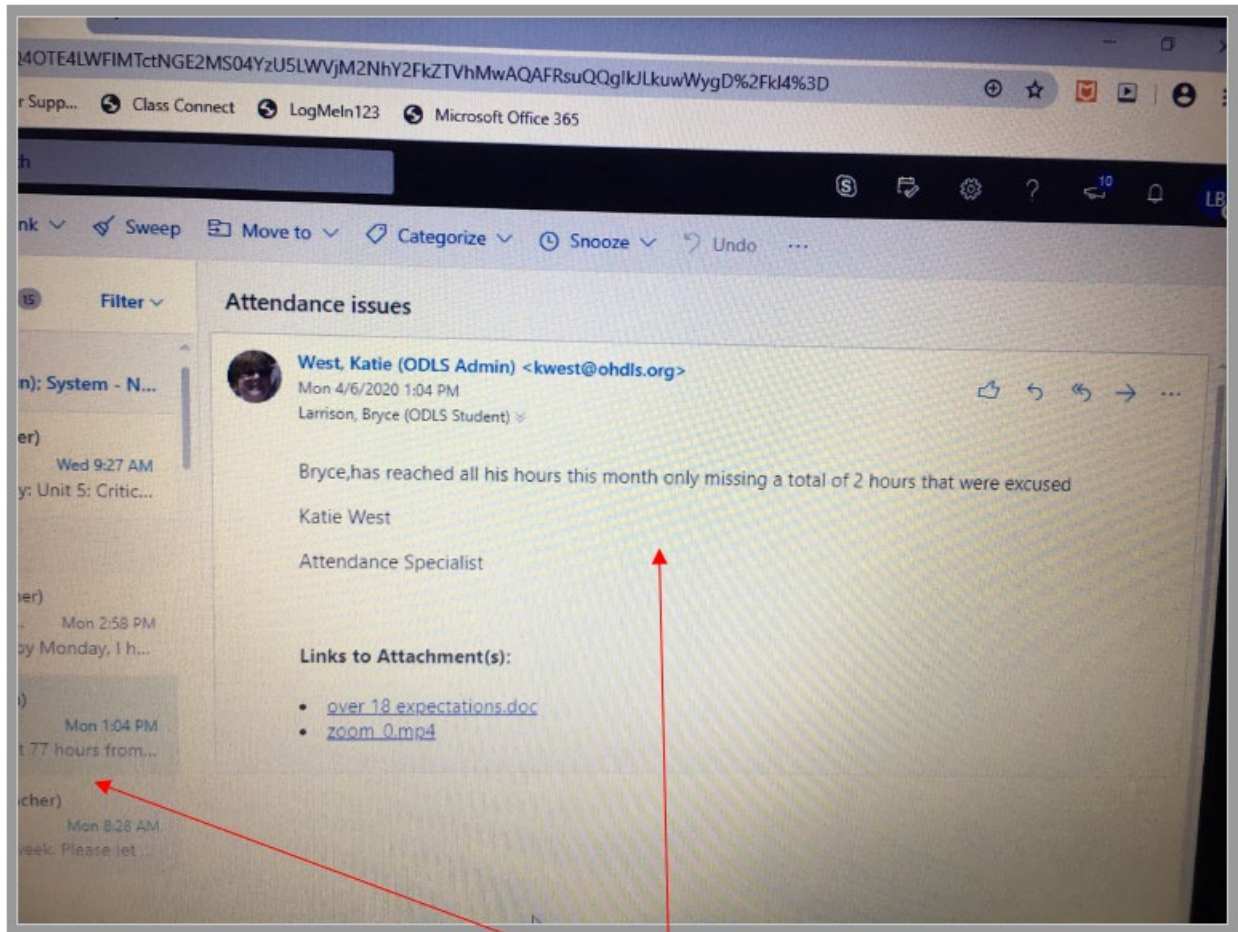
A 99.00%	B+ 93.20%	C+ 79.40%
A- 99.40%		

Classes

- ✓ Actual grade report

F 0%	F 0%	F 0%
F 2.30%		

Fraudulent Documentation Examples



- ✓ Altered email about attendance
- ✓ Original email on left denotes 77 attendance hours but this is not in the email body showing on the screen to the right